



Virtual Training Policies

- The Zoom session will open 10 minutes before the listed starting time. Admittance to the session will close 10 minutes after the session has started.
- You must log into each session using a device that has a video camera and a microphone. We strongly recommend that you use a tablet or computer.
- During every session, your video camera must be turned on. Your image must be visible during the entire session. If you must briefly step away, turn your camera back on upon your return.
- In order to receive credit for attendance, your engagement is required, verbally and/or through written chat.
- If you require special accommodations for a virtual training session, please contact the instructor before the session begins.
- Attendance is taken at the beginning, middle and end of each session.
- Please remain logged in and visible in the session until the instructor informs you that you are free to leave.
- The instructor has the ability to deny credit to any participant who doesn't follow the policies. Participants who will not receive credit will be notified by email within 24 hours.
- A training evaluation will be emailed to you the day after the session. Once your evaluation has been verified as complete, credit for your attendance will be submitted. If you have not received credit for your session within a week after the session, please call our office at 877-691-8521 for support.

Our Mission

is to promote the healthy development of young children by strengthening families, improving the quality of early learning experiences, increasing school and community readiness, and informing public policy.



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